

**Board of Education Regular Meeting
July 19, 2016
5:30 P.M.
Administrative Office
956 Moxahala Ave.
Zanesville, Ohio 43701**

Board of Education Members:

*Vicky French - President
Brian Swope – Vice President
Scott Bunting
Mike Coulson
Fred Curry*



*Doug Baker, Ed. D.
Superintendent*

*Mike Young
Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

TABLE OF CONTENTS

July 19, 2016
Regular Board Meeting – 5:30 p.m.

A.	CALL TO ORDER – President		
B.	PLEDGE OF ALLEGIANCE		
C.	ROLL CALL – Mike Young.....	Page	1
D.	INTRODUCTION OF GUEST	Page	1
E.	ZEA PRESENTATIONS/COMMENTS		
F.	REPORT OF BOARD OF EDUCATION		
	1. Approval of Minutes	Page	1
 LEGISLATIVE AND OTHER TOPICS PUBLIC PARTICIPATION			
G.	REPORT OF TREASURER OF THE BOARD OF EDUCATION – Mike Young		
	1. June Financial Reports	Page	1
	2. Reconciliations.....	Page	1
	3. Monthly Financials – Zanesville Community High School	Page	2
	4. Donations	Page	2
H.	SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker		
	PERSONNEL RECOMMENDATIONS		
	1. Resignations - Certificated.....	Page	2
	2. Non-Renewal of Contract	Page	3
	3. Years of Service - Administrative.....	Page	3
	4. Employment – Certificated	Page	3
	5. Employment – Classified	Page	4
	6. Transfer - Certificated.....	Page	4
	7. Extended Time Certificated	Page	5
	8. Change in Hours - Certificated	Page	5
	9. Literacy Collaborative Coaches	Page	5
	10. Employment – Substitutes	Page	6
	11. Supplemental Contracts	Page	6

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS**

12.	Resolution Adopting A Calamity Day Alternative Make-Up Plan	Page	6
13.	Pacing Guides	Page	8
14.	McGraw Hill Math Instruction Resources	Page	8
15.	Pearson’s My Perspective Curriculum & Writing Rubrics.....	Page	9
16.	Lucy Calkin’s Writing Rubrics	Page	9
17.	Number Talks Conceptual Mathematical Strategy	Page	9
18.	Agreement with Six County, Inc.	Page	9
19.	Agreement with One Call Now.....	Page	10
20.	Agreement with Genesis HealthCare System.	Page	10

**H. SUPERINTENDENT’S RECOMMENDATION – Doug Baker
OTHER RECOMMENDATIONS**

21.	Policy Items for Consideration	Page	10
-----	--------------------------------------	------	----

I. REPORT/DISCUSSION ITEMS Page 10

J. BOARD COMMITTEE UPDATES Page 10

Legislative Liaison – Vicki French
Student Achievement Liaison – Scott Bunting
Audit Committee – Mike Young, Brian Swope and Fred Curry
Insurance Committee – Mike Coulson

K. CLOSING COMMENTS Page 11

L. EXECUTIVE SESSION..... Page 11

M. MEETING ADJOURNMENT..... Page 12

C. ROLL CALL – Mike Young

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

D. INTRODUCTION OF GUEST

E. ZEA PRESENTATIONS/COMMENTS

F. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education regular meeting on June 21, 2016 and the special board meeting on June 27, 2016.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

G. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. June Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

2. Reconciliations

Approve the following reconciliations for June:

- General
- Payroll

G. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young
(continued)

3. Monthly Financials – Zanesville Community High School

Approve the June 2016 bank reconciliation and financial reports for the Zanesville Community High School

4. Donations

Accept the following donation to support Project Lead The Way:

\$500 from the Class of 1949

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS

BE IT RESOLVED, to approve the following personnel recommendations:

1. Resignations – Certificated

Accept the resignation of Marion L. Dumolt, school nurse, effective January 1, 2017. Reason for resignation is retirement.

Accept the resignation of Candace Haudenschild, teacher at Zanesville High School, effective August 18, 2016. Reason for resignation is personal.

Accept the resignation of Jenna S. Lichtle, teacher at Zanesville High School, effective August 18, 2016. Reason for resignation is personal.

Accept the resignation of Colby Schmitt, guidance counselor Zanesville High School, effective August 18, 2016. Reason for resignation is personal.

Accept the resignation of Cassidy Calkins, teacher at Zanesville High School, effective August 18, 2016. Reason for resignation is personal.

Accept the resignation of Devon Fletcher, teacher at Zanesville High School, effective August 18, 2016. Reason for resignation is personal.

**H. SUPERINTENDENT'S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (continued)**

1. Resignations – Certificated (continued)

Accept the resignation of Debbie Jasmin, teacher at National Road Elementary, effective August 18, 2016. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

2. Non-Renewal of Contract

Be It Resolved, to non-renew the following personnel for the 2016-2017 school year.

Name	Position	Last Day of Employment
Joseph Schmitz	Computer Technician	June 24, 2016

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

3. Years of Service - Administrative

Approve an adjustment in years of service for Charles Archer, Research Psychologist, to reflect year 25. This change is effective August 8, 2016.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

4. Employment – Certificated

Approve the following certificated personnel for the 2016-2017 school year, pending appropriate certification requirements and background checks.

Amy M. Donato – Grade 5 Math and Science at Zane Grey Intermediate

Experience: 1 **College:** Muskingum University (BA+150)
Effective Date: August 19, 2016 **Amount:** \$35,417.00

**H. SUPERINTENDENT'S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (continued)**

Terry L. Parmer – Intervention Specialist at Zanesville Middle School

Experience: 10 **College:** Muskingum University (MA+30)
Effective Date: August 19, 2016 **Amount:** \$58,133.00

Tabitha S. Grissett – Intervention Specialist at National Road Elementary

Experience: 1 **College:** Mount Vernon Nazarene University (MA)
Effective Date: August 19, 2016 **Amount:** \$37,162.00

Samantha Reisig – Science at Zanesville High School

Experience: 0 **College:** Ohio University (MA)
Effective Date: August 19, 2016 **Amount:** \$35,514.00

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

5. Employment - Classified

Approve Cindy Derwacter as a Special Education Aide at National Road Elementary, effective August 23, 2016. Rate of pay will be step 5 from the appropriate salary schedule, pending appropriate certification and background check.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

6. Transfer – Certificated

Approve the transfer of Carrie Bunting from teacher at Zanesville Community High School to Supervisor of Student Services at Zanesville Community High School. The contract will be 11 months (222 days) effective July 25, 2016. Rate of pay will be \$51,749 (NLS, step 0 exempt) and will be paid from the Zanesville Community High Schools Funds.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

**H. SUPERINTENDENT'S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (continued)**

7. Extended Time - Certificated

Approve up to 5 days from August 1, 2016 through August 18, 2016 for Carrie Stallard and Kim Martin to attend trainings and professional development for Autism Classrooms. Teachers will be paid per diem and ZCS will be reimbursed through the MVESC for the teachers time.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

8. Change in hours – Certificated

Approve the change in hours for Gary Frey, Science Teacher at Zanesville Community High School to move from a 5/8 per day teacher to reflect a 3/4 (75%) per day teacher. This increase in hours will be equal to an increase in salary of \$7,959.85 and will be effective August 22, 2016. Prior approval was granted by the Zanesville Community High School board on June 15, 2016

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

9. Literacy Collaborative Coaches

Resolution to approve the following teachers as Literacy Collaborative Coaches for the 2016-17 academic year. They will be responsible for providing professional development to teachers in their school using the knowledge and skills developed. Their supplemental pay is \$2000 for the academic year.

NAME	BUILDING
Melissa Nelson	NRE
Shelly McPherson	NRE
Trudy Cultice	JME
Stacey Mohler	JME

NAME	BUILDING
Tara Neptune	ZGE
Megan Witucky	ZGE
Rose Kessing	ZMS

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

**H. SUPERINTENDENT'S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS**

10. Employment – Substitutes

Approve the following substitute custodian, as and when needed, pending appropriate background checks for the 2016-2017 school year.

Substitute Custodian			
Lacie Hittle			

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

11. Supplemental Contracts

Accept the resignation of Carrie Bunting, varsity softball coach and softball fitness, effective 2016-2017 school year. Reason for resignation is personal.

Approve the following supplemental contracts for the 2016-2017 school year.

First Name	Last Name	Sport	Position	Exp.	Class	Stipend 2016-2017
Valencia	Clark	Tennis	Varsity Coach – Girls	19	VII	\$2,908.00
Valencia	Clark		Athletic Business Manager	17	III	\$5,493.00
Bob	Moon	Track	Varsity Coach – Girls	X	IV	\$4,201.00

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

12. Resolution Adopting a Calamity Day Alternative Make-Up Plan

WHEREAS, the Zanesville City Schools Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3313.482 of the Ohio Revised Code; and

WHEREAS, section 3313.482 authorizes a board of education to file an annual plan with the Ohio Department of Education by August 1 of each year to provide online learning opportunities for students in lieu of attendance on such days of closure;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that Zanesville City Schools Board of Education hereby approves the following plan and authorizes its filing with the Ohio Department of Education.

**H. SUPERINTENDENT'S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS (continued)**

PLAN FOR ALTERNATIVE MAKE-UP OF CALAMITY DAYS

Pursuant to Ohio Revised Code section 3313.482, the board of education of the Zanesville City School District hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to fulfill up to a maximum of the number of hours that are the equivalent of three school days because of the closing of schools for any of the reasons specified in section 3313.482.

- 1) This plan is submitted, pursuant to approval of the board of education, prior to August 1.
- 2) This plan includes the written consent of the teachers' employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the board of education and is hereby incorporated into this plan as if specifically rewritten.
- 3) Not later than November 1 of 2016-2017 school year, each classroom teacher shall develop a sufficient number of lessons for each course taught by that teacher with such lessons requiring, in the judgment of the teacher, an amount of time equal to or greater than the number of hours that are the equivalent of three school days in such teacher's class.
- 4) The teacher shall designate the order in which the lessons are to be posted on the district's web portal or web site.
- 5) Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students.
- 6) As soon as practicable after an announced school closure authorized under section 3313.482, the appropriate administrator may direct staff to make the designated lessons available on the district's portal or website. Each lesson shall be posted for each course that was scheduled to meet on the day of the school closing.

Resolution Adopting a Calamity Day Alternative Make-Up Plan (continued)

- 7) Each student enrolled in a course for which a lesson is posted shall be granted a two-week period from the date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.
- 8) Students without access to a computer shall be permitted to complete the posted lessons at school after the reopening of school. Students utilizing this option will be granted two weeks from the date of reopening to complete such lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided that the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order for students to complete the assignments.

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS (continued)**

- 9) The board of education hereby authorizes “blizzard bags,” which are paper copies of the lessons posted online. Teachers shall prepare copies approximating the content of the online lessons and shall update such paper copies when updating any of the online lessons. “Blizzard bags” shall be distributed to all students by not later than December 1 of the school year or such other date as may be selected by the Superintendent. Students shall submit completed lessons to the teachers assigning such lessons not later than two weeks after the date of school closing for which the “blizzard bag” lessons are assigned.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

13. Pacing Guides

Resolution To Adopt The Following Pacing Guides:

- Grades K-12 Mathematics
- Grades K-6 Science with English Language Arts
- Grades K-6 Social Studies with English Language Arts
- Grades 7-12 English Language Arts
- Grades 7-12 Science
- Grades 7-12 Social Studies

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

14. McGraw Hill Math Instruction Resources

Resolution to adopt McGraw Hill’s My Math as a supplemental resource for grades K-5 mathematics instruction and McGraw Hill’s Glencoe as a supplemental resource for grade 6 mathematics instruction.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

**H. SUPERINTENDENT'S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS (continued)**

15. Pearson's My Perspective Curriculum and Writing Rubrics

Resolution to adopt Pearson's My Perspectives as the curriculum for grades 7-12 English Language Arts (ELA) instruction and Pearson's My Perspectives writing rubrics for all content areas in grades 7-12.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

16. Lucy Calkin's Writing Rubrics

Resolution to adopt Lucy Calkins's writing rubrics for all content areas in grades K-6.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

17. Number Talks Conceptual Mathematical Strategy

Resolution to adopt the daily use of the Number Talks conceptual mathematical strategy into instruction.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

18. Agreement with Six County, Inc.

Approve an agreement between Six County, Inc. and Zanesville City Schools for the 2016-2017 school year. The purpose of this agreement is for the provision of community behavioral healthcare services, such as mental health assessment, individual counseling/therapy, group counseling/therapy, mental health crisis intervention and consultation and life skills education, to students, parents, and school personnel in the school(s) of the school district. Total reimbursement to Six County is \$30,480.00

**H. SUPERINTENDENT'S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS**

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

19. Service Agreement with One Call Now

Approve service provider agreement with One Call Now, in the amount of \$4,754.53 for comprehensive communications with staff, students and the community for the 2016-2017 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

20. Agreement with Genesis HealthCare System

Approval to enter into agreement with Genesis HealthCare System, to provide speech therapy for one student during the summer 2016. This will cover ten sessions at \$32.50 per session, for a total of \$325.00.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

21. Policy Item for Consideration:

3223 Standard Based School Counselor Evaluation

I. REPORT/DISCUSSION ITEMS

J. BOARD COMMITTEE UPDATES

Legislative Liaison – Vicky French
Student Achievement Liaison – Scott Bunting
Audit Committee – Mike Young, Brian Swope and Fred Curry
Insurance Committee – Mike Coulson

K. CLOSING COMMENTS

L. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
 - _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _____ matters required by federal law or state statutes to be confidential
- _____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____ seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Eppley

M. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry